

# Peterborough Diocesan Guild of Church Bell Ringers

## Safeguarding Procedures

Firstly, a Register must be kept of all ringing sessions, be it a practice, for service ringing, a quarter peal or peal attempt. The register should include a marker of some type for any ringer under the age of eighteen. The register should show the following information:-

‘Date of Session, Names of Ringers present, Time of arrival of each ringer, Time of departure of each ringer.’

In other words, all ringers must sign in and out of the ringing chamber. The register should be maintained and kept as a permanent record. Please ensure no means of identification other than the ringers names are recorded.

Secondly, both the Diocese and the Central Council require all our adult ringers to have completed the Basic Awareness training. It is a one-hour course that can be taken online. When completed a certificate is generated, this should be saved, and you should pass a copy on to your Parish Safeguarding Officer. These courses need to be undertaken every 3 years in this Diocese.

Thirdly, both the Diocese and the Central Council require all Tower Captains, Ringing Masters or others who teach learners to undertake DBS Enhanced Disclosure checks. These should be carried out through your local parish. These individuals as well as taking the Basic Awareness course will need to complete the Foundation level and Leadership level courses. All of these should be organised through your Parish Safeguarding Officer and the successful completion of these course recorded back to them.

In the event of any queries please liaise with the PDG Safeguarding Officer  
[safeguarding@pdg.org.uk](mailto:safeguarding@pdg.org.uk)