



# Peterborough Diocesan Guild of Church Bell Ringers

## Membership Renewal Form (Note 1)

### About You

Name

In BLOCK CAPITALS First Name(s) Surname

My details:      Remain unchanged       Should be updated       Complete section below with changes

Address  Telephone

(inc. Telephone

Postcode) Mobile

Email

The Guild and branch will contact you with information relevant to your membership. The preferred means of communication is e-mail. Please select all communication methods that may be used.

E-mail       Telephone       Mobile       Post

**Signature:**

Parent/Guardian

Name

I understand that my membership details will be held by the Guild as a legitimate interest under the Data Protection Act 2018. (Note 2)

If under 18, the approval of a Parent or Guardian must be obtained.

Signature:

Note 4

### Your Membership

Membership Category (Note 3)      Ringing Member       Ringing Member (Junior)

Please tick one      Ringing Member (over 75)       Associate Member

Tower or  Branch  Year first elected

Unattached  if known

### Gift Aid Declaration (Note 5)

The Peterborough Diocesan Guild of Church Bell Ringers, Charity Number 258271

Full name:

Address (if different

from above):

Signature: Note 4  Date:

In order to Gift Aid your donation you must tick the box:

I am happy for all gifts of money that I have made to the PDGCBR in the past 4 years and all future gifts of money that I make to be Gift Aid donations. I am a UK taxpayer and understand that if I pay less Income Tax & Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all of my donations across all Charities, it is my responsibility to pay any difference. Gift Aid is reclaimed by the PDGCBR from the tax I pay for the current tax year. Please notify the Treasurer if you want to cancel this declaration, change your name or home address, or no longer pay sufficient tax on your income and/or capital gains.

### For Branch & Guild Use (Note 6)

Membership  Donation  Paid on:

Details transferred to database  Gift Aid provided to Treasurer

## MEMBERSHIP APPLICATION NOTES

### Note 1: Membership Validity

Applicants should familiarise themselves with the Guild rules at [www.pdg.org.uk](http://www.pdg.org.uk)

Election of Members may take place at any Branch meeting by a majority of those present when proposed and seconded. Prospective members must support their application by completing this Membership Application Form.

First subscriptions are due on election and on the 1st January each year. Membership shall cease if such subscriptions are not paid within 1 year of becoming due. The subscription of members elected in or after October shall cover the remainder of the current year and the whole of the next year.

### Note 2: Data Protection Policy

In accordance with the General Data Protection Regulations, as amended by the Data Protection act of 2018, the Peterborough Diocesan Guild of Church Bellringers (hereafter, "the Guild") undertakes to use the personal information provided by you for the following purposes in conjunction with any role you hold, now or in the future:

- **As a Member**, the Guild may need to contact you to request or provide information. This may be relating to Guild, branch and national events, relevant news or information. E-mail is the Guild's preferred means of communication. The Guild may also use your name in its records and accounts, the inclusion of your name and tower affiliation in the Annual Report, and in communication on ringing to church authorities and the general public. By completing this form, you acknowledge this use.
- Should you become a **Guild officer, Branch Officer or Tower Correspondent** it is important that ringers are able to contact you. Contact information will be published on the Guild website and Annual Report and associated with your tower or role. The website information will give your name and e-mail address as the preferred option. If you do not have an email, the next choice would be telephone number. The Guild's preferred option is not to publish home addresses on the website. As a Guild officer, Branch Officer or Tower Correspondent, the annual report will publish your contact information, to include your name, address, telephone number and e-mail address.
- Guild officers, and Branch officers holding posts of **Chairman, Secretary, Treasurer, Steward & Ringing Master** have a role-specific Guild e-mail address available to them. By default, this will be configured to forward to the personal address provided. The Guild email address will be published on the website and in the annual report.

### Note 3: Membership

Membership of the Guild shall be in the following categories:

- Ringing Member – a person who can ring rounds
- Ringing Member (junior) – a Ringing Member who is also a full time student. The subscription fee is half that of a Ringing Member
- Ringing Member (over 75) – a Ringing Member who is over 75. The subscription is waived.
- Associate Member – a non-ringer who wishes to support the Guild

### Note 4: Returning this form

This form can be returned on paper through your branch. Alternatively, it can be completed electronically. Type your name in the signature boxes and return to your branch secretary by e-mail, this must be from the e-mail address entered on the form.

### Note 5: Gift Aid

If you pay UK Income Tax (including tax on savings and pensions) or Capital Gains Tax and this tax is at least equal to the amount to be reclaimed by the Guild (plus and any other amounts you have paid to other organisations under a Gift Aid agreement) in any one tax year (6th April – 5th April), then you can gift aid your donations. (Council tax and VAT do not count).

a) Please notify your Branch or the Guild Treasurer if you: want to cancel this declaration; change your name or home address; or no longer pay sufficient tax on your income and/or capital gains.

b) If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

c) If you are unsure whether your donations qualify for Gift Aid tax relief, ask the Guild's Treasurer (e-mail [treasurer@pdg.org.uk](mailto:treasurer@pdg.org.uk)), or you can visit [www.gov.uk/donating-to-charity](http://www.gov.uk/donating-to-charity).

### Note 6: For Official Use Only

Branch Secretaries/Membership Secretaries please note that the Guild Secretary must be sent the original of this form for Membership purposes. A copy of the information may be retained within the branch.